

**AGENDA ITEM: 13**

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Meeting	Budget and Performance Overview & Scrutiny Committee
Date	6 December 2011
<b>Subject</b>	<b>Budget and Performance Overview and Scrutiny Committee Forward Work Programme 2011/12</b>
Report of	Scrutiny Office
Summary	This report outlines the Committee's work programme during 2011/12.

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Officer Contributors	Andrew Charlwood, Overview and Scrutiny Manager
Status (public or exempt)	Public
Wards affected	All
Enclosures	Appendix – Budget and Performance Overview and Scrutiny Committee Forward Work Programme 2011/12
Reason for urgency / exemption from call-in	N/A

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## **1. RECOMMENDATION**

- 1.1 That the Committee consider and comment on the items included in the 2011/12 work programme of the Budget and Performance Overview & Scrutiny Committee, as set out in the Appendix.**
- 1.2 That the Committee identify items to be taken forward for the inclusion in the 2011/12 Forward Work Programme.**

## **2. RELEVANT PREVIOUS DECISIONS**

- 2.1 Annual Council, 17 May 2011 – Council agreed the scope and terms of reference of the Overview and Scrutiny Committees.

## **3. CORPORATE PRIORITIES AND POLICY CONSIDERATIONS**

- 3.1 The Overview and Scrutiny Committees must ensure that the work of Scrutiny is reflective of the Council's priorities.
- 3.2 The three priority outcomes set out in the 2010-13 Corporate Plan are: –
  - Better services with less money
  - Sharing opportunities, sharing responsibilities
  - A successful London suburb

## **4. RISK MANAGEMENT ISSUES**

- 4.1 None in the context of this report.

## **5. EQUALITIES AND DIVERSITY ISSUES**

- 5.1 In addition to the Terms of Reference of the Committee, and in so far as relating to matters within its remit, the role of the Committee is to perform the Overview and Scrutiny role in relation to:
  - The Council's leadership role in relation to diversity and inclusiveness; and
  - The fulfilment of the Council's duties as employer including recruitment and retention, personnel, pensions and payroll services, staff development, equalities and health and safety.

## **6. USE OF RESOURCES IMPLICATIONS (Finance, Procurement, Performance & Value for Money, Staffing, IT, Property, Sustainability)**

- 6.1 None in the context of this report.

## **7. LEGAL ISSUES**

- 7.1 None in the context of this report.

## **8. CONSTITUTIONAL POWERS**

- 8.1 The scope of the Overview and Scrutiny Committees is contained within Part 2, Article 6 of the Council's Constitution; the Terms of Reference of the Scrutiny Committees are included in the Overview and Scrutiny Procedure Rules (Part 4 of the Council's Constitution).

## **9. BACKGROUND INFORMATION**

- 9.1 The Budget and Performance Overview & Scrutiny Committee's Work Programme 2011/12 indicates forthcoming items of business for consideration by the Committee.
- 9.2 The work programme of this Committee is intended to be a responsive tool, which will be updated on a rolling basis following each meeting, for the inclusion of areas which may arise through the course of the year.
- 9.3 The Committee is empowered to agree its priorities and determine its own schedule of work within the programme.

## **10. LIST OF BACKGROUND PAPERS**

- 10.1 None



**BUDGET AND PERFORMANCE OVERVIEW & SCRUTINY COMMITTEE**  
**WORK PROGRAMME 2011/12**

<b>21 JUNE 2011</b>			
<b>ITEMS CONSIDERED</b>	<b>INFORMATION</b>	<b>REPORT ORIGIN</b>	<b>LINK TO CABINET / CORPORATE PLAN</b>
<b>Corporate Performance Results Quarter Four and Year End 2010/11</b>	The Committee considered Corporate Performance Results Quarter Four and Year End 2010/11	Internal – Performance	All priorities
<b>In-Depth Performance Report: Achieving Independence for Older People</b>	The Committee considered an in-depth performance report on achieving independence for older people through rehabilitation / intermediate care	Internal – Adult Social Care and Health	Better services with less money
<b>In-Depth Performance Report: Waste and Recycling Performance</b>	The Committee considered an in-depth performance report on waste and recycling performance	Internal – Planning, Environment and Regeneration	Sharing opportunities, sharing responsibilities
<b>Cashless Parking Operations</b>	The Committee considered a report on proposals to move towards cashless parking operations	Internal – Planning, Environment and Regeneration	Better services with less money

<b>One Barnet – Future of the Parking Service Business Case</b>	The Committee considered the One Barnet report on the Future of the Parking Service Business Case.	Internal – One Barnet Programme Office	Better services with less money / A successful London suburb
<b>One Barnet – New Support / Customer Services Organisation Business Case</b>	The Committee considered the One Barnet report on the New Support / Customer Services Organisation Business Case	Internal – One Barnet Programme Office	Better services with less money
<b>One Barnet – Programme Highlight Report</b>	The Committee considered the One Barnet Programme Highlight Report	Internal – One Barnet Programme Office	Better services with less money

**21 JULY 2011**

<b>ITEMS CONSIDERED</b>	<b>INFORMATION</b>	<b>REPORT ORIGIN</b>	<b>LINK TO CABINET / CORPORATE PLAN</b>
<b>Final Outturn and Performance Report 2010/11</b>	The Committee considered the financial year 2010/11 year end outturn	Internal – Finance	All priorities
<b>One Barnet – Youth Offer Closure Report</b>	The Committee considered the closure report for the One Barnet Youth Offer project	Internal – One Barnet Programme Office	Better services with less money

<b>One Barnet – Adults In-House Service Review: Project Update</b>	The Committee considered the progress of the Adults In-House Service Review One Barnet project.	Internal – One Barnet Programme Office	Better services with less money
<b>One Barnet Programme Highlight Report</b>	The Committee considered the One Barnet Programme Highlight Report	Internal – One Barnet Programme Office	Better services with less money
<b>Barnet Homes Quarter Four Performance</b>	To scrutinise the Quarter Four Performance Information for Barnet Homes.	Internal – PHR / External - Barnet Homes	All priorities

<b>22 SEPTEMBER 2011</b>			
<b>ITEMS CONSIDERED</b>	<b>INFORMATION</b>	<b>REPORT ORIGIN</b>	<b>LINK TO CABINET / CORPORATE PLAN</b>
<b>Quarter One Corporate Performance Information</b>	The Committee scrutinised Quarter One performance information and select topics for in-depth scrutiny.	Internal – Performance	Better services with less money
<b>In-Depth Performance Report: Impact of Changes in Local Authority Housing Allowances</b>	The Committee considered an in-depth performance report on the impact of changes in local authority housing allowances on homelessness and the use of emergency temporary accommodation.	Internal – Planning, Environment and Regeneration	All priorities
<b>Finance and Business Planning 2012/13 to 2014/15</b>	The Committee considered a report outlining the key medium-term strategic and financial issues for the Council.	Internal – Finance	Better services with less money
<b>One Barnet – New Support / Customer Services Organisation Output Specification</b>	The Committee received a report detailing the output specification for the New Support / Customer Services Organisation One Barnet project, as requested by the Business Management Overview and Scrutiny Committee	Internal – One Barnet Programme Office	Better services with less money



<b>One Barnet – Passenger Transport Service Delivery Recommendations</b>	The Committee received the Cabinet Resources Committee report relating to the One Barnet Passenger Transport Project.	Internal – One Barnet Programme Office	Better services with less money
<b>One Barnet Programme Highlight Report</b>	The Committee considered the progress of the One Barnet projects, as set out in the Programme Highlight Report.	Internal – One Barnet Programme Office	All priorities

<b>10 NOVEMBER 2011</b>			
<b>ITEMS CONSIDERED</b>	<b>INFORMATION</b>	<b>REPORT ORIGIN</b>	<b>LINK TO CABINET / CORPORATE PLAN</b>
<b>Business Planning 2012/13 – 2014/15</b>	The Committee considered the council's strategic objectives alongside the budget proposals for 2012/13 – 2014/15.	Internal – Deputy Chief Executives Service / Chief Executives Service	Better services with less money

<b>6 DECEMBER 2011</b>			
<b>ITEMS CONSIDERED</b>	<b>INFORMATION</b>	<b>REPORT ORIGIN</b>	<b>LINK TO CABINET / CORPORATE PLAN</b>
<b>Quarter Two Performance Information</b>	The Committee will scrutinise Quarter Two performance information.	Internal – Performance	Better services with less money
<b>In-Depth Performance Report: Waste and Recycling</b>	The Committee will receive an update report on the in-depth performance report on waste and recycling received in June 2011.	Internal – Environment, Planning and Regeneration	Sharing opportunities, sharing responsibilities
<b>In-Depth Performance Report: Number of Social Care Clients Receiving Self-Directed Support</b>	The Committee have requested to receive an in-depth performance report on the number of social care clients receiving self-directed support	Internal – Adult Social Care and Health	Sharing opportunities, sharing responsibilities
<b>One Barnet – Development and Regulatory Services Dialogue Phase 2</b>	The Committee will consider the outcome of the Development and Regulatory Services Competitive Dialogue Process	Internal – One Barnet Programme Office	Better services with less money

<b>One Barnet – Award of contract for Parking Enforcement and Related Services</b>	The Committee have requested an update report on the outsourcing of the Parking Service.	Internal – Environment, Planning and Regeneration	Better services with less money
<b>One Barnet – Programme Highlight Report</b>	The Committee will receive the One Barnet – Programme Highlight Report	Internal – One Barnet Programme Office	Better services with less money

<b>26 JANUARY 2012</b>			
<b>ITEMS CONSIDERED</b>	<b>INFORMATION</b>	<b>REPORT ORIGIN</b>	<b>LINK TO CABINET / CORPORATE PLAN</b>
<b>Quarter Two Outturn</b>	The Committee will consider the Quarter Two Outturn for the financial year 2011/12	Internal – Finance	Better services with less money
<b>Barnet Homes Quarter 2 Performance Report</b>	The Committee will consider the Barnet Homes Quarter 2 Performance Report	Internal – Environment, Planning and Regeneration External – Barnet Homes	All priorities

<b>FUTURE MEETINGS – 2012</b>			
	<b>INFORMATION</b>	<b>REPORT ORIGIN</b>	<b>LINK TO CABINET / CORPORATE PLAN</b>
<b>In-Depth Performance Report: Resident Satisfaction for Opportunities for Democratic Engagement</b>	The Committee will consider an in-depth performance report on Resident Satisfaction for Opportunities for Democratic Engagement requested during the 2010/11 municipal year.	Internal – Corporate Governance	Sharing opportunities, sharing responsibilities
<b>In depth Performance Report: Not in Education, Employment or Training</b>	The Committee have requested to receive an in-depth performance report on young people not in education, training or employment	Internal – Children’s Service	Sharing opportunities, sharing responsibilities
<b>One Barnet Projects</b>	Scrutiny of One Barnet Options Appraisals, Business Cases and Closure Reports.	Internal – One Barnet Programme Office	Better services with less money
<b>Quarterly Performance Information</b>	To receive performance information reported on a quarterly basis.	Internal – Performance	Better services with less money
<b>Scrutiny of Partnerships</b>	To receive the Annual Report of Partnerships, and to examine Council partnerships with other organisations.	Internal – Partnerships	A successful London suburb

<b>Barnet Homes Performance Information and Business Plan</b>	To consider bi-annually Barnet Homes Performance Information and Business Plan.	External – Barnet Homes	One Barnet
<b>Medium Term Financial Strategy</b>	To receive the Medium Term Financial Strategy	Internal – Finance	Better services with less money

<b>FUTURE MEETING DATES</b>
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26 JANUARY 2012
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7 MARCH 2012
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24 APRIL 2012
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